



COVID-19 MEMBER INTAKE FORM

This form is to be utilized by the General Manager or staff member in charge of the facility if the GM is not on duty when a member calls or informs the club they have tested positive for COVID-19.

Please note that all information captured on this form is to remain confidential and should be sent to the Director of Operations (West Coast: marcia.franks@activewellness.com; East Coast: deborah.heisler@activewellness.com) immediately.

1. Can I please get your full name?

2. Can I get your membership number (if applicable)?

3. On what date were you tested for COVID-19?

4. Do you have, or have you had, symptoms of COVID-19?

Yes _____ /No _____

a. If YES:

i. Per the CDC, you may be around others after:

1. 3 days with no fever **and**
2. [Symptoms](#) improved **and**
3. 10 days since symptoms first appeared

Depending on your healthcare provider's advice and availability of testing, you might get tested to see if you still have COVID-19. If you will be tested, you can be around others when you have no fever, symptoms have improved, and you receive two negative test results in a row, at least 24 hours apart.

b. If NO:

i. Per the CDC, if you continued to have no symptoms you may return to the site after 10 days of testing positive.

ii. Do you have a second test scheduled? If YES, when? _____

Per the CDC, if you will be tested again, you can be around others after you receive two negative test results in a row, at least 24 hours apart.



5. Can you provide us with the date(s) and time(s) that you were on site, and what areas you accessed, within the two weeks prior to testing positive for COVID-19?

Date	Time	Area(s) of Facility

6. Did you have any prolonged direct contact with members or staff(Prolonged exposure as defined by the CDC is 15 minutes or longer)

Yes _____ No _____

7. If yes, do you know which members or staff?

Date	Time	Staff and/or Member(s)

8. Were you wearing a mask at all times while in the site?

Yes _____ /No _____

9. If there was anytime that you were not wearing a mask, when and what areas in the site was that?

10. What is your best contact number and email address for you?



Based on your answers you may be contacted by an Active representative for more information and/or you will receive an email confirming the date you will be permitted back on site. We appreciate your cooperation in protecting yourself, other members, and the Active team during this unprecedented time.